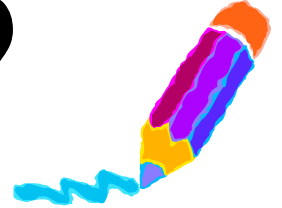


What is a Resume?



Webster's: Short account of one's career and qualifications prepared by an applicant for a position

High School Resume: Summary of your high school career including:

- ❖ Special courses
- ❖ Grades (only GPA's 3.0 and over)
- ❖ Academic Honors
- ❖ Extracurricular activities
- ❖ Sports
- ❖ Jobs
- ❖ Community service
- ❖ Special skills

Why Is a Resume So Important?

- ❖ Organizes your thoughts
- ❖ Helps you recognize your skills and interests
- ❖ Helps you make better choices
- ❖ Helps you achieve your goals
- ❖ Makes you feel good about yourself

What can a Resume Help You Do?

- ❖ Apply for summer and part-time jobs
- ❖ Apply to colleges and for scholarships
- ❖ Apply for internships
- ❖ Apply for community service
- ❖ Distribute at college fairs
- ❖ Network